



Winter Island Yacht Yard
SPRING 2024 WORK REQUEST
OUTSIDE STORAGE CUSTOMER

RO#

Due: March 23,2024

OWNER'S NAME _____ BOAT NAME _____
EMAIL: _____ PHONE: _____
KEY LOCATION/COMBO# _____ MARINA/MOORING CO. NAME _____
MOORING COORDINATES _____ MOORING /DOCK/SLIP # _____
REQUESTED LAUNCH DATE: [Yellow box] WIYY DELIVER BOAT TO MOORING/SLIP: Yes No

NOTE:

- *All work on boats stored inside sheds will be done by WIYY
*All Shrink Wrap covers/frames will be removed and properly disposed of by WIYY
*All bottom prep (sand, scrape, strip, paint) will be done by WIYY
• Please check the tasks you would like us to complete.
• Please add notes below for tasks not listed

PAINTING

- Strip Bottom
 Prep/Paint Bottom
 Prep/Paint Boot Stripe
 Prep/Paint Running Gear and Underwater Gear (props, shafts, struts, trim tabs, strainers)
 Prep/Paint Bow/Stern Thruster
 Prep/Paint Dinghy Bottom
 Prep/Paint Wood Hull
 Prep/Paint Interior
 None at this time

RIGGING

- Clean & Wax Mast
 Rig & Step Mast, Static Tune
 Bend on Sails:
 Main Mizzen Genoa
 Put Sails Below
 Set Up Bimini/Dodger
 Inspect/Service Lifelines
 Winches, Clean and Lube
 Rolling Furler, Clean and Lube

BRIGHTWORK

- Prep & Varnish or Cetol:
 Exterior Interior
 Clean & Oil Teak:
 Exterior Interior

HULL & DECKS

- Are hull/decks Awlgrip painted?
 Yes No
 Clean/Wax:
 Hull Decks Fly-Bridge Dinghy Hull
 Awlwash/Awlcare (Awlgrip Boats)
 Hull Decks Fly-Bridge
 Polish SS Hardware and Rails

MECHANICAL

- Commission:
 Main Engine(s) Genset
 Commission Boat Systems
If you do not choose "Commission Boat Systems," please select jobs from list below:
 Fill Potable Water Tank
 Fill Propane or CNG Tanks -- # of Tanks _____
 Inspect & Service Steering System
 Inspect & Service Seacocks and Cockpit Drains
 Service Batteries
 Check all Electrics
 Re-install Electronics:
 Radar VHF Loran GPS
 Other _____

OUTBOARDS

- Commission/Tune & Install Outboard
Make/Mdl/HP: _____
 Fill Fuel Tank (add oil)

OTHER WORK/ NOTES

PAYMENT TERMS and CONDITIONS:

1. All bills are due when presented. Service charges at a rate of 1.5% per month (18% per year) will be charged on amounts past due over 10 days and accounts will automatically be placed on COD and credit privileges withdrawn.
2. Attorney's fees and court costs incurred in enforcing collection of overdue accounts are the responsibility of the customer.

I have read and agree to Winter Island Yacht Yard Terms and Conditions, and Yard and Outside Contractors Policies. I hereby authorize Winter Island Yacht Yard to perform the services indicated above.

Owner's Signature: _____ Date: _____



WINTER ISLAND YACHT YARD TERMS AND CONDITIONS

WINTER/SUMMER STORAGE POLICIES:

1. Yacht insurance must be maintained by the owner and be in effect while boat is at Winter Island Yacht Yard. A current certificate of insurance must be on file with the Office. Boats are not insured by Winter Island Yacht Yard against loss or damage unless the loss or damage is caused by Winter Island Yacht Yard's own negligence.
 - a. Insurance policies must include hull, liability, and pollution coverage.
2. Insurance restrictions do not allow boat owners to perform any work while boats are inside sheds or in lifts.
3. Winter Island Yacht Yard will adhere to owner-requested launch dates as closely as possible. However, due to weather and other unavoidable circumstances, changes may be required.
4. The summer storage season is defined as July 1st through September 15th. If a boat remains in the yard after June 30th, summer storage will be charged at the rate of \$50.00 per day.
5. Owners must pump out the holding tank (and flush hoses and macerator) before Winter Island Yacht Yard hauls for Winter/Summer Storage. **See Pump Out Procedure.**

OUTSIDE CONTRACTOR POLICIES:

*WIYY is a full-service yard with experience in all areas of yacht maintenance. We have working relationships with many specialty trades people and would welcome the opportunity to provide you an estimate for any service you request. All outside contractors (hereinafter called **OC**) must comply with the following policies:*

1. Owners must provide 24-hour advance written notice to the Office when intending to retain an **OC** to work on a boat located at Winter Island Yacht Yard.
2. **OC** must provide a current insurance certificate and a signed copy of WIYY Outside Contractors Agreement 2023 to the Office before performing any work.
3. **OC** must check in and out with the Office daily.
4. **OC** must abide by WIYY Yard Policies while on the premises.
5. Services provided by WIYY, to gain access to boats or to facilitate **OC** work, will be billed to the boat owner.
6. **OC** must work within Winter Island Yacht Yard's normal business hours (midApril–June, Mon-Sat 7:30am–4:00pm; July–March, Mon-Fri 7:30am – 4:00pm) unless prior specific arrangements with the Office are made.
7. **OC** must provide their own power cords, lights, tools, ladders, staging, etc., while working at Winter Island Yacht Yard.
8. **OC** are responsible to remove their own trash from the premises.
9. Clean up done by WIYY will be billed to boat owner's account.

We appreciate your help in keeping WIYY a safe and clean storage and repair facility. Rev. 2/24